

MINUTES

Kentucky Community and Technical College System Board of Regents June 29, 2001

Board Members Present:

Ms. Martha C. Johnson, Board Chair
Ms. Cynthia L. Read, Board Vice Chair
Mr. Richard A. Bean
Mr. William E. Beasley
Ms. Alesha A. Brittain
Dr. John F. "Jack" Hanel

Ms. Lorna D. Littrell
Ms. Penelope "Penny" Logsdon
Mr. Mark A. Powell
Mr. Donald R. Shuck, Jr.
Dr. Joseph B. Wise, III

Board Members Absent:

Ms. Pamala J. Dallas
Ms. Cynthia E. "Cindy" Fiorella

Mr. Henry L. Jackson

CALL TO ORDER

Board Chair Johnson called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:15 a.m. (CT), June 29, 2001, in Room 105 of the Learning Resource Center at Madisonville Community College, Madisonville, Kentucky. She announced that the press was notified of the meeting June 22, 2001, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

APPROVAL OF MINUTES

MOTION: Mr. Beasley moved that the Board approve the minutes of the April 27, 2001, meeting. Dr. Wise seconded the motion.

Board members discussed the minutes, which were accepted as presented.

VOTE: The motion passed unanimously.

ADDITIONS OR CHANGES TO THE AGENDA

There were no additions to the agenda.

MOTION: Dr. Hanel moved that *Agenda Item O: Executive Session* be moved to immediately after *Agenda Item I: Community-Driven Efforts to Consolidate Functions, Services, and Programs*. Mr. Shuck seconded the motion.

VOTE: The motion passed unanimously.

MEETING HOSTS

Chair Johnson welcomed Mr. John Banks to the meeting. Mr. Banks is a former Board member whose term ended July 21, 2000. Mr. Banks graciously continued to serve the Board until the Governor appointed a replacement on June 6, 2001.

Chair Johnson thanked Dr. Judith Rhoads, Madisonville Community College President, Madisonville Technical College Chief Administrative Officer, and Madisonville Community and Technical College District Chief Executive Officer; and her staff for hosting the meeting. She also noted that the Board appreciated the reception and dinner held in the Board's honor the previous evening and hosted by the Madisonville College Foundation and the Trover Foundation.

On a personal note, Chair Johnson thanked the Board for the tribute they gave her as she stepped down as the founding chair.

**COLLEGE
PRESENTATIONS**

Dr. Rhoads welcomed the Board to the college campuses. She requested that the students and a community representative address the Board on behalf of the colleges so that the colleges' mission may be seen in action.

Mr. Flint F. Bone, a recent Associate in Applied Science in Electrical Engineering graduate, gave a brief testimonial of how Madisonville Community College student services, academic requirements, and the college's faculty facilitated his ability and desire to complete his degree. Mr. Bone, a self-employed locksmith, began attending Madisonville Community College in 1986. He served as a peer tutor and graduated with a GPA in excess of 3.85. Mr. Bone plans to pursue a bachelor's degree.

Ms. Deborah A. Matthews, a single mother of one, recently earned her GED through an Adult Center for Educational Excellence (ACE2). She began working on a GED in 1996. The ACE2 program allowed her to advance in her studies at her own pace. Ms. Matthews plans to attend Madisonville Community College beginning in fall 2001 in pursuit of an accounting degree.

Mrs. Glema M. Mahr, who was named the 2000 Community College Benefactor of the Year for Region 8 by the National Council of Resource Development, is a major contributor to the Madisonville Community College's fine arts center. Mrs. Mahr began a volunteer program at the college that now enlists approximately 160 volunteers who serve as ambassadors for the college's fine arts center. She spoke to the importance of the humanities and arts to community and economic development. Mrs. Mahr reported that corporate sponsorship of the fine arts center continues to grow.

**UPDATE:
DISTRICT BOARD
STRUCTURE**

President Michael B. McCall introduced Ms. Sandra Higgins-Stinson, Madisonville Community College Board of Directors Chair, who provided an update on the direction and discussions of the Ad Hoc Team on District Board Governance appointed by President McCall.

Ms. Stinson's presentation included a listing of ad hoc team members. She noted that the ad hoc team was chartered to provide input and recommendations to President McCall on the analysis and design of district boards of directors structure in the context of the *Kentucky Postsecondary Education Improvement Act of 1997* (HB1).

Ms. Stinson also discussed team objectives, which are to:

- Assess the current situation regarding the colleges' boards of directors/advisory boards.
- Review the critical factors that influence and impact the structure of college boards in light of consolidation of college functions, services, and programs, and to provide guidance to institutional leaders on the governance of community and technical college districts.
- Determine the policy and procedural issues associated with district board governance.
- Develop recommendations for President McCall in developing policy and procedures for possible consideration and approval by the KCTCS Board of Regents.

The team identified several key issues that will be considered in making recommendations to President McCall such as the current limitations in HB 1, representation, functions, terminology, training and orientation, communication, and the nomination process.

The team established several guiding principles to keep it on target with its purpose. Team recommendations will seek to minimize bureaucracy, work within the current context and authorities granted in HB 1 (KRS 164.600), achieve parity between community and technical colleges in multi-college districts, establish clear roles and responsibilities, promote periodic rotation of membership.

**RESOLUTION
ENDORING THE
PURSUIT OF
SINGLE
ACCREDITATION
(SACS) FOR
KCTCS
COLLEGES**

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Endorsing the Pursuit of Single Accreditation (SACS) for KCTCS Colleges* found on pages 35-36 of the June 2001 agenda materials.

President McCall presented this item. He noted that following the April 26, 2001, Board Workshop "Structuring the Districts for D.A.T.E.," the Board of Regents requested that a *Resolution Endorsing*

the Pursuit of Single Accreditation (SACS) for KCTCS Colleges be presented at the June 2001 Board meeting. The Commission on Colleges of the Southern Association of Colleges and Schools (SACS) is recognized by its counterparts throughout the nation as one accrediting body for two-year and four-year colleges and universities.

The *Kentucky Postsecondary Education Improvement Act of 1997* declares that one of the goals to be achieved by the year 2020 is “a comprehensive community and technical college system with a mission that assures, in conjunction with other postsecondary institutions, access throughout the Commonwealth to ... general studies designed for transfer to a baccalaureate program, the training necessary to develop a workforce with the skills to meet the needs of new and existing industries, and remedial and continuing education to improve the employability of citizens.” Approval of single accreditation by the Board and SACS culminates in the complete implementation of consolidation for a community college and a technical college in the same district and establishes a truly comprehensive community and technical college. Single accreditation to promote the goals of seamless education (internally and externally) and transferability of credit to colleges and universities is highly desirable for all KCTCS colleges. He noted that the proposed recommendation received unanimous support from the college leadership.

Like consolidation efforts, efforts to achieve single accreditation will be community driven. Colleges are at different stages in the process and are progressing toward single accreditation at a pace that is comfortable to their respective communities. Staff at the System Office will work with the Council on Occupational Education (COE) and SACS to assure a smooth single accreditation process.

Board members discussed technical support and costs associated with pursuing single accreditation with SACS. It was noted that SACS provides technical support to ensure success and that costs associated with SACS accreditation are comparable to COE accreditation costs. KCTCS staff will provide support and services for technical colleges seeking SACS accreditation that are in single college districts.

MOTION: Dr. Wise moved that the Board approve the recommendation. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously.

**RESOLUTION
APPROVING THE
PURSUIT OF
SINGLE
ACCREDITATION
(SACS) AND THE
CONSOLIDATION
OF
MADISONVILLE
COMMUNITY
COLLEGE AND
MADISONVILLE
TECHNICAL
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Madisonville Community College and Madisonville Technical College* found on pages 39-40 of the June 2001 agenda materials

President McCall presented this item. Before introducing Dr. Rhoads, he noted that the colleges in the Madisonville Community and Technical College District are the first KCTCS colleges to seek single accreditation. The Board of Regents endorsed the concept of a memorandum of agreement (MOA) for the consolidation of functions, services, and programs of Madisonville Community College and Madisonville Technical College on October 8, 1999. On March 9, 2000, the Board of Regents and the colleges held a Public Information Forum concerning the proposed consolidation of Madisonville Community College and Madisonville Technical College. The Board approved a MOA for the consolidation of functions, services, and programs of Madisonville Community College and Madisonville Technical College on June 30, 2000. Approval of both single accreditation (SACS) and consolidation by the Board of Regents and by the Commission on Colleges of SACS establishes a truly comprehensive community and technical college.

President McCall noted that the Board's adoption of the *Resolution Approving the Pursuit of Single Accreditation (SACS) of KCTCS Colleges* would modify Stage III of the established consolidation process. In the future, Stage III will include college requests for approval of a resolution permitting their pursuit of single accreditation with SACS.

Dr. Rhoads recognized members of the colleges local boards and members of the community who were present at the meeting:

- Ms. Sandra Higgins-Stinson, Madisonville Community College Board of Directors Chair
- Judge Rodney Kirtley, Madisonville Technical College Advisory Board Chair
- Ms. Lisa Miller, Hopkins County – Madisonville Chamber of Commerce Executive

Dr. Rhoads updated the Board on the colleges' efforts related to consolidation. She reported that the colleges' have four campus sites: the North Campus, the Health Campus, the Technology Campus, and the new Muhlenburg Campus. She noted that future plans include moving the Technology Campus to the North Campus.

Dr. Rhoads reported that enrollment at the colleges was up and that several new programs were approved by the Board during 2000-01. Consolidation efforts among faculty include joint faculty meetings, joint annual planning, joint budget planning, joint performance reviews, joint division structure, and creation of four joint programs. In the business affairs area, several areas were combined or realigned: the business office, human resources, maintenance and operations, and computing services. Student affairs areas that were combined or realigned include: registrar, admissions, financial aid, recruiting, and counseling staffs. Several other functions and services consolidated, including disability resources, the colleges' foundation, institutional research, institutional effectiveness, literacy services, and public relations and marketing. Space also was consolidated. Approximately 86 offices were relocated as were six programs.

Dr. Rhoads noted that the colleges plan to develop a single mission statement and communicate with each of the four campuses in the district. She emphasized the importance the colleges' leadership places upon receiving input related to consolidation and single accreditation from the colleges' various stakeholders. To ensure a smooth consolidation and single accreditation process, Dr. Rhoads and her cabinet have identified goals for the president's office, academic affairs, student affairs, business affairs, development, and community and economic development. Faculty and staff have been and will continue to be active participants in the consolidation process and the single accreditation process.

Members of the Board of Regents complimented Dr. Rhoads and the colleges for the work that has been done to consolidate Madisonville Community College and Madisonville Technical College. The Board appreciated the use of consolidated terms, especially those used to reference the various campuses. Members encouraged other colleges pursuing consolidation and single accreditation to use the consolidation process followed by the colleges in the Madisonville Community and Technical College District as an example.

MOTION: Dr. Hanel moved that the Board approve the recommendation. Ms. Brittain seconded the motion.

VOTE: The motion passed unanimously.

**COMMUNITY-
DRIVEN EFFORTS
TO
CONSOLIDATE
FUNCTIONS,
SERVICES, AND
PROGRAMS**

**INTRODUCTION:
COMMUNITY-
DRIVEN EFFORTS
TO CONSOLIDATE
LOCAL
COLLEGES**

President McCall presented this item. He noted that unlike the colleges in the Madisonville Community and Technical College District, the colleges in the Southeast Community and Technical College District received recommendations related to consolidation activities from both the Council on Occupational Education (COE) and SACS during recent reaffirmation visits. In response to that recommendation and as a result of the long-standing, community-driven, collaborative working relationship between the two colleges in the Southeast Community and Technical College District, the colleges – Southeast Community College and Cumberland Valley Technical College – are seeking approval to begin the consolidation process.

President McCall noted that the colleges would like to have a Public Information Forum later this summer and would like to make a Stage III consolidation and single accreditation presentation to the Board at the September Board meeting. He introduced Dr. Bruce Ayers, Southeast Community College President and CEO of the Southeast Community and Technical College District.

**ENDORSEMENT
OF THE
CONSOLIDATION
OF FUNCTIONS,
SERVICES, AND
PROGRAMS
OF SOUTHEAST
COMMUNITY
COLLEGE AND
CUMBERLAND
VALLEY
TECHNICAL
COLLEGE**

RECOMMENDATION: That the Board of Regents endorse the consolidation of functions, services, and programs of Southeast Community College (SECC) and Cumberland Valley Technical College (CVTC) and authorize the institutions to move forward to Stage II of the process.

Dr. Ayers and Ms. Susan Croushorn, Acting Chief Administrative Officer of Cumberland Valley Technical College, presented the Board with the colleges' consolidation and pursuit of single accreditation plans. The Southeast Community College Board of Directors endorsed the concept of consolidation at its September 2000 meeting and reaffirmed its support of consolidation on May 11, 2001. The Cumberland Valley Technical College advisory committees endorsed consolidation on May 16, 2001. The new college that would result from the consolidation of the two colleges would have five campuses spanning 100 miles and would serve an in-state population of over 90,000 residents.

Consolidation teams have been appointed, and Dr. Ayers highlighted areas where the colleges already have been working in a consolidated fashion. He noted that the two colleges have been offering joint programs in several fields for more than 10 years. The colleges pioneered the first 1+1 program in nursing and are now pursuing an integrated curriculum for their Diploma in Licensed Practical Nursing and Associate Degree in Nursing programs. They also were the

first postsecondary education institutions in Kentucky to occupy a joint campus (Middlesboro) and have cooperatively managed it since the early 1990s, using a memorandum of agreement.

Ms. Croushorn pointed out the colleges' objectives related to consolidation and single accreditation. She noted the consolidation of the two colleges would not alter the purpose, educational goals or target audiences of either institution. The consolidated institution would continue to provide a full range of specially-tailored educational programs and services to the citizens of southeast Kentucky, including certificate, diploma, and associate degree programs; customized workforce development training, and adult and continuing education programs. Eight major objectives for consolidation were identified, and also further goals established in the *KCTCS 5-Year Strategic Plan*. The objectives include:

- 1) Create a "comprehensive" community and technical college with a full complement of programs and services offered under the auspices of a single institution.
- 2) Improve effectiveness and efficiency by merging functions, services, and programs.
- 3) Eliminate barriers to student movement from one college to another by promoting a full integration of academic programs.
- 4) Eliminate difficulties in the packaging of financial aid resulting from students attending two institutions.
- 5) Enhance library services on technical college campuses, offering students greater access to existing instructional and technological resources.
- 6) Promote solidarity among faculty and staff by establishing administrative structures to serve all personnel equally and equitably.
- 7) Eliminate competition, allowing the staff and faculties to cooperate and collaborate within and for the Southeast Community and Technical College District.
- 8) Send a positive message to the people of southeast Kentucky that higher education institutions can work together to better serve the needs of the region.

Dr. Ayers introduced college and community representatives attending the Board meeting in support of the colleges consolidating:

- Dr. Roger Noe, Dean of Academic Affairs, Southeast Community College.
- Mr. Vic Adams, Associate Dean of Community and Business Development, Southeast Community and Technical College District (and immediate past president of the Bell County Chamber of Commerce).
- Ms. Darlene Wilson, Institutional Research and Planning Coordinator, Southeast Community and Technical College District.
- Mr. F.N. Hazen, Southeast Community College Board of Directors Chair, member of the Cumberland Valley Area Development District Board of Directors, and member of the Tri-City Chamber of Commerce Board of Directors.
- Mr. Robert W. Vaughn, member of the Bell County Chamber of Commerce and member of the Southeast Community College Board of Directors.

Dr. Noe, Mr. Adams, Mr. Hazen, and Mr. Vaughn addressed the Board of Regents providing additional insight into the colleges' consolidation plans. Another community representative, Mr. Danny Howard, who is the Mayor of the City of Harlan, addressed the Board via video.

It was noted that faculty, staff, and students have provided input regarding consolidation and single accreditation of the two colleges. Ms. Brittain stated that she is pleased that the two colleges are moving forward with consolidation.

MOTION: Ms. Brittain made the motion that the Board approve the recommendation. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

EXECUTIVE SESSION

MOTION: Mr. Powell moved that the Board go into executive session pursuant to KRS 61.810 (1) (c), "Proposed or Pending Litigation" and KRS 61.810 (1) (f), "Individual Personnel Matters." Dr. Hanel seconded the motion.

VOTE: The motion passed unanimously, and the Board went into executive session at 10:55 a.m. (CT).

OPEN SESSION

The Board reconvened in open session at 11:50 a.m. (CT), and Chair Johnson reported that there was one action to bring before the Board as a result of the executive session.

MOTION: Dr. Wise moved that the Board of Regents amend the 2001-02 annual operating budget as approved at the April 27, 2001, Board of Regents meeting by inserting the words “and 18A” in the first bullet point under the heading “Expenditure Highlights” on page A-3. Ms. Read seconded the motion.

This motion amends the 2001-02 annual budget adopted by the Board of Regents at the April 27, 2001, meeting.

VOTE: After a call for discussion, a vote was taken; and the motion passed. Ms. Brittain, Ms. Littrell, Ms. Read, Mr. Shuck, Dr. Wise, and Chair Johnson voted in favor of the motion. Mr. Bean and Mr. Beasley voted against the motion. The *Bylaws of the Board of Regents* prohibit faculty and staff representatives from voting on issues related to compensation; therefore, Ms. Fiorella, Dr. Hanel, Ms. Logsdon, and Mr. Powell did not vote on the amendment.

**PRESIDENT'S
REPORT**

President McCall highlighted the following in his report:

- Martha C. Johnson Scholarship – The KCTCS Foundation, Inc. Board of Directors has established the Martha C. Johnson Scholarship in honor of Ms. Johnson's service as the founding chair of the KCTCS Board of Regents and as a charter member of the Foundation's board. The annual tuition scholarship will benefit a KCTCS student selected on criteria to be determined by Ms. Johnson.
- System Grants Update – KCTCS has received two National Science Foundation (NSF) grants totaling \$764,951. The first grant, “A Systemic Approach to Increasing Enrollment and Retention in Industrial and Engineering Technology in Kentucky,” is a three-year grant and totals \$462,276. The second NSF grant, “The Career Transcript System: Creating a Statewide System in Kentucky,” is a two-year grant that totals \$302,675.
- District Leadership Update – Dr. Augusta A. Julian will become president of Maysville Community College and CEO of the Maysville Community and Technical College District effective August 6, 2001. Dr. Gregory D. Adkins will become president of Ashland Community College and CEO of the Ashland Community and Technical College District effective July 1, 2001. Additionally, Dr. Richard Green will retire as president of Jefferson Community College and CEO of the Jefferson Community and Technical College District after a long career in education and business. The presidential search process for the Northern Kentucky Community and Technical College District has been initiated, and search processes for Jefferson and Paducah Community and Technical College Districts will be initiated in July 2001.

Other updates included in the President's Report:

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| • Accreditation | • Community and Economic |
| • Technical College Scholarship Awards | Development |
| • President's Leadership Team Retreat | • Major Gifts Campaign Feasibility Study |
| • Council on Postsecondary Education Meeting | • Project Unity |
| | • Groundbreaking Ceremonies |

CHAIR'S REPORT Chair Johnson reported that Governor Paul E. Patton made three appointments to the KCTCS Board of Regents:

- Ms. Pamala J. Dallas, Director of Physician Services of the Trover Foundation headquartered in Madisonville, was appointed for a term expiring July 21, 2004.
- Mr. Henry L. Jackson, President / CEO of Jackson Plastics, Inc. and President / CEO of Millennium Steel Services, was appointed for a term expiring July 21, 2006.
- Mr. Richard Bean, Senior Vice President of Construction and Development Lending of the Bank of Louisville, was reappointed for a term expiring July 21, 2007.

Chair Johnson highlighted a May 29, 2001, *Community College Times* article featuring the KCTCS Ready-to-Work program. KCTCS is one of only two community college systems utilizing special funding and partnering with state and federal agencies to provide education and training for low income families. Ready-to-Work is a partnership between KCTCS and the Kentucky Cabinet for Families and Children that emphasizes enrolling and retaining welfare recipients in academic and technical programs along with job development, placement, and retention strategies.

She noted that the response to the Board's *Resolution Supporting a Comprehensive Community and Technical College in Northern Kentucky* by leaders in northern Kentucky has been very positive. The resolution was adopted at the April 2001 Board meeting.

At Murray State University's 78th commencement exercises, the university bestowed upon President McCall its prestigious Presidential Medallion. President McCall became the fifth person to receive this honor, which was given for his leadership in implementing the ninth institution of postsecondary education and for his friendship to Murray State University.

Chair Johnson noted that two Madisonville students, Shawn Langston of Madisonville Technical College and Kenny Watts of Madisonville Community College, received Academic Excellence Awards.

Chair Johnson provided the Board with an update on the KCTCS Foundation, Inc. Board of Directors quarterly meeting held Thursday, June 7, 2001, in the KCTCS Administration Building in Lexington. She announced that the KCTCS Foundation, Inc. Board of Directors annual meeting will be Tuesday, August 28, 2001, at 2:00 p.m. She also called attention to the foundation's first annual report, which was distributed at the meeting.

Mr. Beasley complimented Chair Johnson regarding her role as Board Chair. He stated that she facilitated the Board's expression of deliberations and supported and implemented the will of the Board.

**EXECUTIVE
COMMITTEE
REPORT**

Ms. Read presented the Executive Committee's report to the Board.

**PROPOSED
REVISIONS TO
THE BYLAWS OF
THE BOARD OF
REGENTS:**

*Proposed Revision
to Section 2.1 of
the Bylaws of the
Board of Regents*

RECOMMENDATION: That the Board of Regents adopt the revised Section 2.1 of the Bylaws of the Board of Regents as shown on page 54 of the agenda materials.

Ms. Read noted that the proposed revision to Section 2.1 of the *Bylaws of the Board of Regents* would increase the Board Officers' terms of office from one year to two years with elections being held on a biennial basis. The officers would continue to be elected simultaneously. The proposed revision to the Bylaws limits the number of consecutive terms that the Board's Chair can serve to two terms, or four consecutive years. The Board reviewed the proposed change at the April 27, 2001, Board meeting.

Chair Johnson proposed the revision at the April 2001 meeting to keep the Board focused, dynamic, and fresh. She noted that the office is process oriented and challenging and that having a term limit of two consecutive terms provides an opportunity for other Board members to serve.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Mr. Bean seconded the motion.

VOTE: The motion passed with a majority vote. Mr. Beasley voted against the motion.

*Proposed Revision
to Section 1.1 of
the Bylaws of the
Board of Regents*

RECOMMENDATION: That the Board of Regents suspend Bylaws Section 14.1 and adopt the revised Section 1.1 of the *Bylaws of the Board of Regents* as shown on page 56 of the meeting materials.

The recommendation responds to an April 2001 Southern Association of Colleges and Schools (SACS) Visiting Committee recommendation to Somerset Community College "... that a policy be developed, adopted, and implemented that makes it clear that no individual member or committee can take official action for the board unless authorized by the board." The college's governing board is the KCTCS Board of Regents. The change would add the following sentence to Section 1.1 of the Bylaws:

No individual member or committee can take official action for the Board unless explicitly authorized to do so by the Board.

Ms. Read noted that the proposed change is consistent with Board practice. Somerset Community College's response to the Visiting Committee's recommendation is due to SACS September 3, 2001.

MOTION 1: On behalf of the Executive Committee, Ms. Read moved that the Board suspend Bylaws Section 14.1. Dr. Hanel seconded the motion.

VOTE 1: The motion passed unanimously.

MOTION 2: On behalf of the Executive Committee, Ms. Read moved that the Board of Regents adopt the revised Section 1.1 of the *Bylaws of the Board of Regents* as shown on page 56 of the meeting materials. Mr. Shuck seconded the motion.

VOTE 2: The motion passed unanimously.

**RENAMING OF
THE HAZARD
COMMUNITY AND
TECHNICAL
COLLEGE
DISTRICT**

RECOMMENDATION: That the Board of Regents rename the Hazard Community and Technical College District to the "Kentucky River Community and Technical College District."

Ms. Read stated that the proposed name change was presented as an information item to the Board at its April 27, 2001, meeting. Approval of this recommendation would be the first under the *KCTCS Policy on Naming Colleges and Districts*, and would be the first district named by the Board.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously.

**REVISED
MISSION /
PURPOSE
STATEMENTS:**

***Revised
Mission/Purpose
Statement for
Prestonsburg
Community
College***

RECOMMENDATION: That the Board of Regents adopt a revised mission/purpose statement for Prestonsburg Community College as presented on pages 63-64 of the agenda materials.

Ms. Read noted that the recommendation responds to a March 2001 SACS Reaffirmation Visiting Committee recommendation that Prestonsburg Community College describe the institution's characteristics in the purpose statement and ensure that the statement is consistent with the official posture and practice of the institution. In compliance with KCTCS Board policy, the college's mission statement originally was presented to the Board of Regents and approved April 30, 1999.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Ms. Brittain seconded the motion.

VOTE: The motion passed unanimously.

*Revised Mission
Statement for
Somerset
Community
College*

RECOMMENDATION: That the Board of Regents adopt a revised mission statement for Somerset Community College as presented on page 66 of the agenda materials.

Ms. Read stated that in April 2001, a SACS Reaffirmation Visiting Committee recommended that associated services be included in Somerset Community College's mission statement and that its mission statement describe the institution and its characteristics and address the components of the institution and its operations. In compliance with KCTCS Board policy, the college's mission statement originally was presented to the Board of Regents and approved April 30, 1999.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Ms. Logsdon seconded the motion.

VOTE: The motion passed unanimously.

**BOARD MEETING
CALENDAR FOR
2002**

RECOMMENDATION: That the Board of Regents adopt the following meeting calendar and meeting locations for the year 2002:

February 21-22, 2002	Elizabethtown Technical College
April 25-26, 2002	Rowan Technical College
June 27-28, 2002	Prestonsburg Community College
September 26-27, 2002	Ashland Community and Technical College District
December 5-6, 2002	System Office, Lexington

Ms. Read noted that these dates were presented at the April 2001 Board of Regents meeting. The dates do not conflict with any religious holiday. If approved, the Board will have met at each college in the System by September 2002.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

**ACADEMIC
AFFAIRS AND
CURRICULUM
COMMITTEE
REPORT**

Dr. Hanel presented the Academic Affairs and Curriculum Committee's report to the Board and distributed an updated program inventory. He noted that since the program inventory is now available electronically, it would no longer be distributed at each Board meeting in the future.

Dr. Hanel also pointed out the new KCTCS Catalog distributed at the meeting. The new catalog is fully integrated.

**RATIFICATION OF
NEW CREDIT
CERTIFICATE
PROGRAMS**

RECOMMENDATION: That the Board of Regents ratify the approval of the new credit certificate programs listed on page 80 of the agenda materials.

Dr. Hanel noted that the Board of Regents' *Policy on Program Approval*, adopted April 30, 1999, specifies that the Board must approve all new programs that lead to the awarding of an associate degree or a diploma. The KCTCS President may approve new credit certificate programs upon recommendation by the Chancellors, with such approvals to be presented to the Board for ratification.

Some of the certificate programs listed are a result of "rolling over" an existing curriculum to a new integrated curriculum with multiple exit points. All certificate programs included on the list are applicable toward at least one degree program; additional resources are not required for their implementation. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, the *KCTCS Policy on Inter-Branch Transfer of Credit*, and all applicable Council on Postsecondary Education policies and procedures.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Ms. Logsdon seconded the motion.

VOTE: The motion passed unanimously.

**APPROVAL OF
NEW PROGRAMS**

RECOMMENDATION: That the Board of Regents approve the following programs to be implemented in fall 2001.

- AAS in Industrial and Engineering Technology, Henderson Community College (Agenda Item M-2a)
- AAS in General Occupational/Technical Studies, Hopkinsville Community College (Agenda Item M-2b)
- AAS in Nuclear Medicine Technology, Jefferson Community College (Agenda Item M-2c)
- AAS in General Occupational/Technical Studies, Maysville Community College (Agenda Item M-2d)
- AAS in Paramedic Technology, Paducah Community College (Agenda Item M-2e)
- Diploma in Practical Nursing, Laurel Technical College (Agenda Item M-2f)
- Diploma in Respiratory Care Technology, Laurel Technical College (Agenda Item M-2g)
- Diploma in Practical Nursing, Maysville Community College (Agenda Item M-2h)
- Diploma in Agricultural Technician I, Maysville Community College (Agenda Item M-2i)
- Diploma in Groundskeeper, Maysville Community College (Agenda Item M-2j)
- Diploma in Horticulture Technician, Maysville Community College (Agenda Item M-2k)

Dr. Hanel reported that two of the proposed programs in the agenda materials were withdrawn by Maysville Community College and likely would be presented as certificates in the future: (1) Agenda Item M-2i, "Diploma in Agricultural Technician I, Maysville Community College" and (2) Agenda Item M-2j, "Diploma in Groundskeeper, Maysville Community College."

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve Agenda Items M-2a through M-2k with the omission of Agenda Items M-2i and M-2j. The motion includes the following programs:

- AAS in Industrial and Engineering Technology, Henderson Community College
- AAS in General Occupational/Technical Studies, Hopkinsville Community College
- AAS in Nuclear Medicine Technology, Jefferson Community College
- AAS in General Occupational/Technical Studies, Maysville Community College
- AAS in Paramedic Technology, Paducah Community College
- Diploma in Practical Nursing, Laurel Technical College
- Diploma in Respiratory Care Technology, Laurel Technical College
- Diploma in Practical Nursing, Maysville Community College
- Diploma in Horticulture Technician, Maysville Community College

Mr. Beasley seconded the motion.

It was noted that the proposed programs require no new funding. Funding for the programs will come from reallocation of funds or through local community funding.

VOTE: The motion passed unanimously.

RECOMMENDATION: That the Board of Regents approve the following programs for Maysville Community College to be implemented in fall 2001 contingent upon verification of funding for part-time faculty:

- Diploma in Horticulture Technician, Maysville Community College (Agenda Item M-2l)
- Diploma in Automotive Technician, Maysville Community College (Agenda Item M-2m)
- Diploma in Collision Repair Technician, Maysville Community College (Agenda Item M-2n)
- Diploma in Combination Welder, Maysville Community College (Agenda Item M-2o)
- Diploma in Industrial Maintenance Technician, Maysville Community College (Agenda Item M-2p)
- Diploma in Machine Tool Technician, Maysville Community College (Agenda Item M-2q)

Dr. Hanel noted that this group of proposed programs requires some additional funding for part-time faculty. The majority of the programs the Board has approved to this point were funded through reallocation of resources. To assist with funding requirements, Maysville Community College has entered agreements with the community and has partnerships with the government regarding facilities.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

RECOMMENDATION: That the Board of Regents approve for Maysville Community College a Diploma in Medical Assistant and a Diploma in Surgical Technology to be implemented in fall 2002 contingent upon verification of funding and completion of the Technology Center Building.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

**POLICY ON
ADMISSION TO
KCTCS
COLLEGES**

RECOMMENDATION: That the Board of Regents adopt the proposed *Policy on Admission to KCTCS Colleges*.

Dr. Hanel reported that the primary purpose of the proposed policy was to get the System in line with CPE admission guidelines, which recently were revised. The new policy supports the charge of the *Kentucky Postsecondary Education Improvement Act of 1997* to provide access for the citizens of the Commonwealth to postsecondary education and supports the KCTCS value of “open access with responsive delivery.” The proposed policy authorizes the President of KCTCS to work with the KCTCS leadership, staff, and appropriate faculty groups to promulgate admission procedures to implement the CPE admission guidelines.

Dr. Hanel noted that the committee discussed several issues related to the proposed admission policy, including the importance of KCTCS cooperation and coordination with other agencies, especially those charged with adult education and developmental students, in order to alleviate competition. Another issue discussed was the need to ensure that admission standards are not weakened.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Ms. Brittain seconded the motion.

VOTE: The motion passed unanimously.

**FINANCE,
ADMINISTRATION,
AND
TECHNOLOGY
COMMITTEE
REPORT**

Mr. Bean presented the Finance, Administration, and Technology Committee's Report to the Board.

**RATIFICATION OF
PERSONNEL
ACTIONS**

RECOMMENDATION: That the Board of Regents ratify the personnel actions that have occurred since its meeting on April 27, 2001, (see pages 165-193 of the agenda materials) with the following additions:

1. Retirements on page 191 of the agenda materials
 - Jefferson District
 - *Jefferson Community College*
Green, Richard, Jefferson Community College President and Jefferson Community and Technical College CEO, effective June 30, 2002.
2. Leaves of Absence on page 193 of the agenda materials
 - Jefferson District
 - *Jefferson Community College*
Green, Richard, Jefferson Community College President and Jefferson Community and Technical College CEO, full sabbatical leave with full pay, July 1, 2001 through June 30, 2002.

Mr. Bean reported that all hires were done in accordance to equal opportunities guidelines.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved the approval of the recommendation.

Ms. Logsdon seconded the motion.

VOTE: The motion passed unanimously.

**REVISED KCTCS
POLICY ON
EMPLOYMENT**

RECOMMENDATION: That the Board of Regents adopt the revised *KCTCS Policy on Employment*.

The proposed policy was presented as an information item at the February 23, 2001, Board meeting and incorporates the Board's suggestions from that meeting. The policy deals with employees' rights when transferring from one branch to another. The change will promote consolidation efforts and allows individuals transferring from one branch to another continued governance by personnel policies of their predecessor institution unless they make written election to be covered by KCTCS policies.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved the approval of the recommendation. Mr. Powell seconded the motion.

VOTE: The motion passed unanimously.

**INFORMATION:
COMPARISON OF
PERSONNEL
SYSTEMS**

Mr. Bean noted that information about the personnel systems was requested by the Board at its April 27, 2001, meeting. The comparison clarifies the similarities and differences between the various personnel systems in which KCTCS employees participate (KCTCS, University of Kentucky, and KRS 164.5805). It was noted that the comparison would be available on the Web in the future and that such availability would be beneficial.

**2002-04 BIENNIAL
CAPITAL BUDGET
REQUEST**

RECOMMENDATION: That the Board of Regents approve the KCTCS 2002-04 Capital Budget Request, detailed in the document entitled the same, for submission to the Council on Postsecondary Education.

Mr. Bean called attention to the 2002-04 Biennial Capital Budget Request document that lists projects being recommended for funding. He noted that the document represents System priorities and is based on the System's 2002-08 Six-Year Capital Plan. The Six-Year Capital Plan incorporates all capital requests submitted by college leadership to the System. In developing the 2002-04 Biennial Capital Budget Request, staff assigned priority to projects listed in the 2002-08 Six-Year Capital Plan.

The KCTCS biennial capital budget request recognizes the importance of maintaining and expanding the information technology infrastructure across the System as well as the importance of maintaining the System's existing physical plant in a condition that allows the colleges to provide the quality educational programs and services critical to the Commonwealth's future economic development. Additionally, emphasis is placed on new construction projects for which design funds were allocated by the 2000 General Assembly and new construction projects that are continuations of initiatives begun in previous biennial budgets.

KCTCS is required to submit its 2002-04 Biennial Capital Budget Request to the Council on Postsecondary Education. The CPE will evaluate the request submitted by KCTCS and each university and will submit its 2002-04 Biennial Capital Budget Recommendation to the Governor's Office for possible inclusion in the Governor's Executive Branch Budget Recommendation that will be presented to the 2002 General Assembly for its consideration.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved the approval of the recommendation. Mr. Shuck seconded the motion.

VOTE: The motion passed unanimously.

**UPDATE:
CAPITAL
CONSTRUCTION
STATUS REPORT,
1998-2002**

Mr. Bean reported that all capital construction projects are on schedule for occupancy and within projected budget estimates. KCTCS is the only postsecondary education institution in the state managing 30 projects simultaneously.

**ADDITION:
DISCUSSION OF
STATE BUDGET
CUTBACKS FOR
2001-02**

Chair Bean noted that the Governor's Office for Policy and Management projects a \$321 million deficit in the state's budget for 2001-02. Postsecondary education was exempt from 2000-01 budget cuts, reflecting the Governor's commitment to education. However, state agencies have been asked to provide contingency plans for a possible 8 percent cut in 2001-02.

Previously, postsecondary education was asked to provide contingency plans in 1 percent increments up to 5 percent. For KCTCS, a 5 percent budget cut would result in the loss of \$8.9 million in state appropriations and an additional \$240,000 from the KY WINS Trust Fund. The exact budget cut for postsecondary education should be known in August 2001.

The colleges already have provided contingency plans for up to a 4 percent cut (\$7.4 million systemwide). Mr. Bean noted that if the actual budget cut is between 1 and 4 percent, contingency funds may be totally expended without affecting programming. However, if the postsecondary education budget cut is 5 percent, another \$1.5 million would be needed to maintain current programming. The KCTCS staff will work with the college leadership to plan for the possibility of an additional 1 percent cut. The System Office has cut its operating budget by 8 percent, including the budget for the Board of Regents. New money for personnel has not been allocated.

Mr. Bean thanked Chair Johnson for letting him serve with her. He complimented her commitment to provide the best education to the students with limited dollars.

**BOARD OF
REGENTS'
OFFICERS FOR
2001**

RECOMMENDATION: That the Board of Regents approve the slate presented by the Nominating Committee for the positions of Chair, Vice Chair, and Secretary of the Board; and that the Board of Regents appoint a Treasurer not from its membership pursuant to the *Bylaws of the Board of Regents* and KRS 164.330.

Chair Johnson presented this item. At the April 27, 2001, Board meeting, she appointed Mr. Banks, Ms. Fiorella, Dr. Wise, and herself to a Nominating Committee and charged the committee to:

- (1) Present a slate to the full Board at its June 29, 2001, meeting for the election of a Chair, Vice Chair, and Secretary.
- (2) Recommend a person who is a member of the KCTCS System Office staff for appointment by the Board to the position of Treasurer.

She noted that Board officers elected at this meeting would serve the Board for two years instead of one.

MOTION: On behalf of the Nominating Committee, Chair Johnson moved that the following Regents be elected for a two-year term to the following offices:

- Board Chair, Ms. Cynthia L. Read
- Board Vice Chair, Ms. Lorna D. Littrell
- Board Secretary, Dr. Joseph B. Wise, III

And that Mr. Ken Walker, KCTCS Vice President, be appointed Treasurer of the Board.

Dr. Hanel seconded the motion.

Board members discussed the protocol followed by the Nominating Committee in arriving at the slate of officers. Chair Johnson reported that the Nominating Committee met Wednesday, June 27, 2001, at 6:00 p.m. (CT). She noted that a quorum of Nominating Committee members were present at that meeting.

Chair Johnson asked for nominations from the floor. Hearing none, she called for a vote on the motion.

VOTE: The motion passed unanimously.

**RESOLUTION OF
APPRECIATION**

**JOHN R. BANKS,
JR.**

RECOMMENDATIONS: That the Board of Regents adopt the following Resolution of Appreciation to be presented to Secretary John R. Banks, Jr.:

WHEREAS, John R. Banks, Jr., has served his term as a member of the Kentucky Community and Technical College System's Board of Regents from July 21, 1997, to the present; and

WHEREAS, John R. Banks, Jr., has played a leading role in the development of the Board of Regents and in the formation of the Commonwealth's ninth institution of postsecondary education; and

WHEREAS, John R. Banks, Jr., has demonstrated his dedication, ability, leadership, and willingness to serve the Kentucky Community and Technical College System as well as the entire postsecondary education community in Kentucky; and

WHEREAS, John R. Banks, Jr., has served this Board with such honor and distinction that he was elected Secretary of the Board; and

WHEREAS, John R. Banks, Jr., through his membership on the Executive Committee and the Efficiency, Effectiveness, and Accountability Committee has provided leadership in setting policy and creating and maintaining the highest level of public accountability; and

WHEREAS, John R. Banks, Jr., through his membership on the Executive Committee and the Efficiency, Effectiveness, and Accountability Committee has guided the staff in developing reporting methods that successfully communicate critical information concerning progress of the colleges in achieving goals of the 1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education as administered by the Council on Postsecondary Education Committee on Equal Opportunities; and

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its sense of loss as John R. Banks, Jr., leaves the Board and its heartfelt appreciation for his contributions;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Kentucky Community and Technical College System hereby commends John R. Banks, Jr., for his energy, talents, and time spent on behalf of the citizens of this Commonwealth, and hereby wishes him continued success.

MOTION: Mr. Bean moved that Board adopt the resolution. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously.

It was noted that the Board appreciated the perspective that Mr. Banks brought to the Board along with his service and his friendship. Ms. Read hopes that Mr. Banks will stay in touch with the Board.

**RESOLUTION OF
APPRECIATION**

RECOMMENDATION: That the Board of Regents adopt the following Resolution of Appreciation to be presented to Alesha A. Brittain:

**ALESHA A.
BRITTAIN**

WHEREAS, Alesha Ann Brittain has served as a Student Member of the Board of Regents of the Kentucky Community and Technical College System for the 2000-01 academic year; and

WHEREAS, Alesha Ann Brittain has demonstrated her leadership abilities through her service to the Board and by articulating important issues and concerns affecting all KCTCS students as a member of the Academic Affairs and Curriculum Committee; and

WHEREAS, Alesha Ann Brittain has served the Kentucky Community and Technical College System with distinction and has honorably performed her duties as prescribed by the Kentucky Revised Statutes and policies and Bylaws of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Alesha Ann Brittain for her energy, talents, and dedication as a Student Member of the Kentucky Community and Technical College System Board of Regents, and the Board extends its best wishes for continued success to Ms. Brittain in her future endeavors.

MOTION: Mr. Beasley moved that the Board adopt the resolution.
Mr. Powell seconded the motion.

VOTE: The motion passed unanimously.

Ms. Read noted that Ms. Brittain plans to attend Union College and pursue a degree in education. Mr. Shuck commented that it was a pleasure to serve with Ms. Brittain.

***RESOLUTION OF
APPRECIATION***

***DONALD R.
SHUCK, JR.***

RECOMMENDATION: That the Board of Regents adopt the following Resolution of Appreciation to be presented to Donald R. Shuck, Jr.:

WHEREAS, Donald R. Shuck, Jr., has served as a Student Member of the Board of Regents of the Kentucky Community and Technical College System during the 2000-01 academic year; and

WHEREAS, Donald R. Shuck, Jr., has demonstrated his leadership abilities through his service to the Board and the Finance, Administration, and Technology Committee; and

WHEREAS, Donald R. Shuck, Jr., has served the Kentucky Community and Technical College System with distinction and has honorably performed his duties as prescribed by the Kentucky Revised Statutes and policies and Bylaws of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Donald R. Shuck, Jr., for his time, energy, and dedication as a Student Member of the Board of Regents of the Kentucky Community and Technical College System, and the Board extends its best wishes for continued success to Mr. Shuck in his future endeavors.

MOTION: Mr. Bean moved that the Board adopt the resolution. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

Chair Johnson commented that it was an honor to serve with Mr. Shuck. Ms. Brittain thanked Mr. Shuck for helping her feel welcome and comfortable during her term as a student regent for the community colleges.

**RESOLUTION OF
APPRECIATION**

**MARTHA C.
JOHNSON**

RECOMMENDATION: That the Board of Regents adopt the following Resolution of Appreciation to be presented to Martha C. Johnson:

WHEREAS, Martha C. Johnson has served as Chair of the Kentucky Community and Technical College System Board of Regents since its inception July 21, 1997, to the present; and

WHEREAS, Martha C. Johnson has served the Board of Regents as Chair with honor and distinction for four consecutive years beginning with her appointment as the inaugural Chair of the Board of Regents and continuing with her election as Chair thereafter; and

WHEREAS, Martha C. Johnson has been the leader in the development of the Board of Regents and in the formation and organization of the Commonwealth's ninth institution of postsecondary education, the Kentucky Community and Technical College System; and

WHEREAS, Martha C. Johnson has demonstrated a commitment to excellence through her dedication, leadership, and passionate service to the Kentucky Community and Technical College System, its Board of Regents, and the entire postsecondary education community in Kentucky; and

WHEREAS, Martha C. Johnson has worked diligently on behalf of educational improvement for all citizens of this Commonwealth; and

WHEREAS, Martha C. Johnson has led in setting policy related to educational and training programs and student services for KCTCS and in developing and awarding new degree, diploma, and certificate programs; and

WHEREAS, the Kentucky Community and Technical College System Board of Regents wishes to express its heartfelt appreciation for her leadership of the Board and looks forward to her continued service;

NOW, THEREFORE, BE IT RESOLVED that the Kentucky Community and Technical College System Board of Regents hereby commends Martha C. Johnson for her energy, talents, dedication, leadership, and time spent in the creation and implementation of the Kentucky Community and Technical College System and extends its best wishes for continued success to Ms. Johnson.

MOTION: Ms. Read moved that the Board adopt the resolution. Mr. Bean seconded the motion.

VOTE: The motion passed unanimously.

Chair Johnson thanked Ashland Foundation, Inc. for the opportunity it has provided her to serve the Board. She noted that in her role as Board Chair she focused on process and that in her new role she will be able to spend more time on issues.

**SPECIAL
MEETING
ANNOUNCEMENT**

There will be a special meeting of the Board on August 29, 2001, in the Southeast Community and Technical College District at the Harlan Campus of Cumberland Valley Technical College to approve the 2002-04 Biennial Budget Operating Request. Following the special meeting, there will be a public forum related to the consolidation of functions, services, and programs of Southeast Community College and Cumberland Valley Technical College. Board members were asked to let staff know of their availability to attend these important meetings by Monday, July 2.

Chair Johnson noted that the Council on Postsecondary Education *Governor's Conference on Postsecondary Education Trusteeship* will be held September 16-17, 2001, in Louisville. She encouraged Board members to attend.

**NEXT REGULAR
MEETING**

The next regular meeting of the Board is September 28, 2001, at Mayo Technical College in Paintsville, Kentucky.

ADJOURNMENT

MOTION: Mr. Powell moved that the Board adjourn. Dr. Hanel seconded the motion.

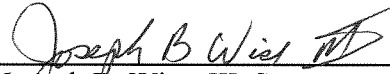
VOTE: The motion passed unanimously, and the meeting adjourned at 1:20 p.m. (CT).

9/28/01

Date Approved by the
KCTCS Board of Regents



Cynthia L. Read, Chair
KCTCS Board of Regents



Joseph B. Wise, III, Secretary
KCTCS Board of Regents



Michael B. McCall, Ed.D.
KCTCS President

Approved 9/28/01

KCTCS Board of Regents

Meeting Guests – June 29, 2001

President's Cabinet

Dr. Michael B. McCall,
President
Dr. Keith Bird
Mr. Timothy R. Burcham
Dr. Candace S. Gosnell
Ms. Beverly Haverstock
Dr. Jon Hesseldenz
Ms. Beth Hilliard
Dr. Anthony L. Newberry
Mr. J. Kenneth “Ken”
Walker

System Office Staff

Mr. Bryan Armstrong
Ms. Billie Hardin
Dr. Joan Lucas
Dr. Carolyn O’Daniel

***College
Representation***

Cumberland Valley
Technical College
Mr. Vic Adams
Ms. Susan Croushorn

Elizabethtown Community
College

Dr. Thelma White

Henderson Community
College

Mr. Dave Braner

Madisonville Community
College

Mr. Brad Downall
Mr. Dan Martin

Madisonville Technical
College

Mr. Harold Morris

Maysville Community
College

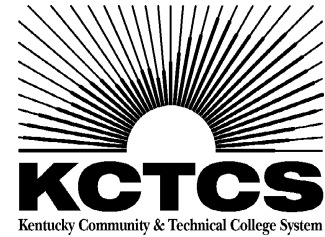
Ms. Barbara Campbell
Mr. Mike Quillen

Southeast Community
College

Dr. Bruce Ayers
Ms. Margaret Billings
Dr. Roger Noe
Ms. Teresa Osborne
Ms. Darlene Wilson

Others

Mr. John Banks
Ms. Rosalee Brock
Mr. F.N. Hazen
Judge Rodney Kirtley
Ms. Glema Mahr
Ms. Lisa Miller
Ms. Jeanne Soyars
Ms. Sandra Higgins-
Stinson
Mr. Charlie Vice, KEA



President's Report

Board of Regents Meeting
June 29, 2001

Madisonville Community and Technical College District
Madisonville, Kentucky

D.A.T.E. *District ... Accountability ... Team ... Effectiveness*

Martha C. Johnson Scholarship

The KCTCS Foundation Board of Directors has established the Martha C. Johnson Scholarship in honor of Ms. Johnson's service as the founding chair of the KCTCS Board of Regents and as a charter member of the Foundation's Board. The annual tuition scholarship will benefit a KCTCS student selected on criteria to be determined by Ms. Johnson.

Technical College Scholarship Awards

Forty high school graduates or GED recipients planning to attend KCTCS technical colleges received a *Governor's Technical College Scholarship* based on academic achievement, character excellence, and career potential. The scholarships carry an estimated value of \$3,000 and may be used for tuition, equipment, books, supplies, and uniforms. Each technical college may offer as many as two scholarships to high school seniors and one GED recipient who will enter college in the 2001-02 academic year.

Accreditation Update

The following technical colleges have now hosted 2000-01 Council on Occupational Education (COE) reaffirmation visiting teams: Cumberland Valley, Hazard, Mayo, and Laurel. This completes the technical college 2000-01 reaffirmation visits.

President's Leadership Team Retreat – June 13-15, 2001

The President's Leadership Team Retreat held at Lake Cumberland State Park focused on how to achieve the KCTCS mission given the issues that are currently facing the System. After identifying and prioritizing these issues, discussions centered on actions needed to address them. These issues and strategies will be assigned to the RSVP Teams (Strategic Priorities Teams, Peer Teams, Ad Hoc Teams, and Work Groups) to be resolved.

Council on Postsecondary Education Meeting Update

CPE approved the following agenda items of interest to KCTCS at its May 19, 2001, meeting:

- **Distribution of Faculty Development Program Funds** - KCTCS will receive \$126,800 to support five initiatives: participation in the National Institute for Staff and Organization Development, participation in the Annual Teaching and Learning Conference, aid for the KCTCS-UK Future Faculty for On-line Learning Collaborative Project, assistance for faculty participation in the “British Academic Experience,” and funding for discipline-specific faculty development conferences and workshops.
- **2002-04 Guidelines for Special Funding Requests** - KCTCS and the universities will use these guidelines to prepare the 2002-04 requests.
- **Tuition Setting Guidelines for 2002-04** - KCTCS and the universities may set rates by credit hour and differentiate by level and program in accordance with these guidelines. The guidelines also establish an expectation that KCTCS will generate 30% of its public funds support from tuition and fees revenue.
- **Indiana Tuition Reciprocity Agreement** – This agreement continues to include Henderson, Jefferson, and Owensboro Community Colleges and adds Jefferson, Northern Kentucky, and Owensboro Technical Colleges to the agreement.

Community and Economic Development Update

- **Workforce Alliance** – The Workforce Alliance, a partnership between KCTCS, the Cabinet for Workforce Development, the Cabinet for Economic Development, and CPE, is developing a common ‘application’ for funding and needs assessment for business and industry to be used by their respective field staff. The Alliance has identified six teams with one member from each partner to work with business and industry at the local level to field test these new tools. A retreat is scheduled in August for the Alliance Steering Team and the six teams with the goal of developing a 90-day action plan. Statewide implementation is anticipated in January 2002.
- **KY WINS** - Six community and technical college districts have established a KY WINS position for a total of nine KY WINS positions throughout the state. The new positions are in partnership with several local agencies such as chambers of commerce, state and local economic development agencies, school districts, and county judge executives. The new positions are in Prestonsburg, Hazard, Bowling Green, Lexington, Paducah, and Cumberland. KY WINS has 13 active projects funded for \$3,462,586 and five applications in process for \$1,375,957. The active projects involve 7,500 participants and will result in over 1,800 new jobs.
- **Kentuckiana Works** - KCTCS/KY WINS has partnered with Kentuckiana Works in Louisville to provide funding for companies who provide “high end” information technology training for incumbent employees. Kentuckiana Works received a grant from the U.S. Department of Labor for \$1,000,000; and KY WINS has committed \$2,000,000 with employers providing a cash match for each of their training projects. Elizabethtown Community College, Elizabethtown Technical College, and Jefferson Community/Technical Colleges are the training providers for courses such as Microsoft Certified Engineer, Oracle Data Base Administration, Cisco, Novell, and others.
- **WorkKeys KCTCS Program Profiles** - The KCTCS Competency & Assessment Task Force recommended using WorkKeys to profile 11 community and technical college programs. To develop the profile for each program, college faculty and local business and industry representatives participated in a one day facilitated session to identify the skill levels. Over 150 graduating students participated in the assessments that compared their

skill levels with those from the occupational profiles. The Task Force has recommended using WorkKeys to profile all KCTCS programs areas. Phase I of this two-year process will begin July 1, 2001. The DACUM ("Developing a Curriculum") process will be added to the profiles to obtain information to be used with program curriculum development and revision.

- **EMPOWER Kentucky Training Project** - Trainers from KCTCS have delivered 25 coaching workshops for the Kentucky Transportation Cabinet with approximately 500 supervisors and managers receiving training. Course development is underway to provide a workshop for frontline employees in the Transportation Cabinet. The focus of this workshop is to provide strategies for employees to participate in their individual and workplace improvement. There are approximately 5,000 Transportation employees who are "frontline employees."
- **EMPOWER Kentucky Strategic Planning Project** - KCTCS, the EMPOWER Kentucky Project Office, and the Governor's Office for Policy and Management are completing a successful partnership, which provided support to 17 Cabinet-level budgetary units preparing strategic plans in compliance with HB 502 that requires a four-year strategic plan to be submitted with each Cabinet's biennial budget request. KCTCS provided facilitators from Central Kentucky Technical College, Elizabethtown Community College, Hopkinsville Community College, Prestonsburg Community College, and Somerset Community College in addition to ongoing support services through the training project office. Those served directly by KCTCS facilitators were the Department of Military Affairs, Kentucky Department of Education, Transportation Cabinet, Cabinet for Health Services, Labor Cabinet, and Finance and Administration Cabinet. Draft plans are being submitted during the month of June.
- **Ready-to-Work** – The fiscal year 2002 Temporary Assistance for Needy Families (TANF) contract with the Kentucky Cabinet for Families and Children (CFC) is for \$2.5 million, an increase of \$400,000 over last fiscal year to cover additional work-study needs and salary increments. Allocation letters were mailed to the President's Leadership Team on June 12, 2001. There are additional work-study, special project, and short-term training resources available upon request to serve the Kentucky Transitional Assistance Programs (KTAP) population in our colleges.

The Ready-to-Work program received its second program award in May when Secretary Viola Miller presented her "Cabinet for Families and Children Secretary's Quality of Life Award" to the Ready-to-Work program. The "Quality of Life Award" recognizes a partner agency's contribution to the Cabinet's mission of improving the lives of children and their families.

- **ACT Centers** –ACT has approved the plans of action for Bowling Green Technical College and Central Kentucky Technical College that will allow the two colleges to begin delivering services by August 2001. KCTCS is partnering with KYVU to make the training materials available via the Virtual University.
- **Insurance Commission** - Eleven KCTCS colleges are now serving as testing sites for the Department of Labor's licensing of prospective insurance agents. The colleges participating as testing sites are: Ashland Technical College, Bowling Green Technical College, Northern Kentucky Technical College, Central Kentucky Technical College, Jefferson Community and Technical Colleges, Cumberland Valley Technical College, Owensboro Community and

Technical Colleges, West Kentucky Technical College, Prestonsburg Community College, Somerset Community College, and Southeast Community College.

System Grants Update

KCTCS has received two National Science Foundation Grants totaling **\$764,951.00**.

- **A Systemic Approach to Increasing Enrollment and Retention in Industrial and Engineering Technology in Kentucky** - The National Science Foundation has awarded a three-year grant to KCTCS to increase enrollment, retention, diversity, and success rate of technology students using a model developed by the South Carolina Advanced Technological Education (SCATE) Center of Excellence. The specific goals of this project include: developing a technology “portal” (i.e. a pre-technology curriculum) to serve under-prepared students desiring to enter a number of technology-related programs (such as Industrial and Engineering Technology, Applied Process Technologies, Industrial Chemical Technology, Information Technology, and other related Technology Programs), adapting the SCATE Engineering Technology Freshman Year Core to accommodate the needs of KCTCS Industrial and Engineering Technology programs, developing faculty expertise to design and implement an integrated curriculum at both the portal and freshman levels, and designing and implementing an integrated curriculum that will enhance student’s basic methodology in a technology environment in order to increase student enrollment and retention in technology programs (**\$462,276**).
- **The Career Transcript System: Creating a Statewide System in Kentucky** - KCTCS has been awarded a two-year grant by the National Science Foundation to adapt and implement the Career Transcript System (CTS) in selected high schools, colleges, and industry sites across the state. The primary goal of the project is to create a statewide system and national model focused on improving the technical education provided for Kentucky’s current and future workforce in the Information Technology (IT) and Manufacturing Technology (MT) sectors. Adaptation of this material will strengthen science, mathematics, engineering, and technical learning as well as improve the SCANS (Secretary’s Commission on Achieving Necessary Skills) career skills of students and workers participating in the program. By fostering partnerships with high schools and industry, KCTCS can create a “pipeline” for future employees and enhance skills development for current employees in the Kentucky IT and MT sectors. It is anticipated that over the course of two years over 1,500 students and workers will receive Career Transcripts, over 50 KCTCS faculty and staff will be trained to use the CTS, and that experienced faculty members will be certified to train other faculty. KCTCS will host a two-day state conference to disseminate results, and a CTS committee will work to institutionalize the system across the state (**\$302,675**).

Major Gifts Campaign Feasibility Study

The first in a series of feasibility studies to prepare for the KCTCS Major Gifts Campaign began on Monday, June 11, 2001. Consultants from the Clements Group are meeting face-to-face with statewide business and industry, civic, and government leaders to seek their counsel and advice on the Preliminary Case for Support for the KCTCS System-Level campaign and a projected private funding need of \$45 million for statewide initiatives. Members of the KCTCS Board of Regents, the KCTCS Foundation Board of Directors, and a sample group of KCTCS System Office employees also are being interviewed. Additional feasibility studies will be conducted in each of the 16 community and technical college districts to obtain local input on the private funding needs of the districts as part of the overall KCTCS Major Gifts Campaign.

Findings of the feasibility studies will assist KCTCS in determining the proper timing, methodologies, leadership, and goals for the major gift campaign. It also will provide helpful information about the public image and perceptions of KCTCS across the state to enhance its marketing efforts.

Project Unity Update

Project Unity resources continue to be focused in two areas: ensuring that the KCTCS Student System and the colleges have successful fall 2001 and spring 2002 registrations and complete implementation of the Financial Aid module. In the first, the emphasis is on carrying out smooth and efficient procedures in which students are admitted, given financial aid consultation, advised, registered for classes, and aided in paying or arranging for payment in the most timely and seamless process possible.

A KCTCS-wide registration plan is being implemented. All district and college student service staffs along with their enrollment management teams are now working to coordinate best-practice registration procedures across KCTCS. It is important for seamless student service that all colleges operate in a coordinated manner. A majority of the colleges are now doing continuous operations in admissions, financial aid consulting, advising, registration, and payment procedures (as of this writing over 18,000 students have advance-registered for the fall term). District and college registration plans have been reviewed; and a Project Unity team is working with the districts and colleges where requested to help use the KCTCS Student System to best achieve the goal of efficient, student-service oriented registrations.

Technical enhancements have been made to improve Student System performance in the advising, student financial, and reporting functions. Approximately 500 faculty now have access to the new advising and registration function, and many more faculty are participating in registration procedures than ever before. All is in readiness for new features, such as student schedules and faculty rosters by e-mail, to be used during the fall and spring terms. Grades will also be e-mailed to students starting at the end of this summer 2001 term.

The Financial Aid implementation continues to proceed successfully. All colleges are processing aid applications in the new system. Aid will be awarded from the system in mid July for the fall term. The new system is fully integrated with the rest of the KCTCS Student System and is providing many automatic features for student service.

The new reporting process, the Operational Data Store (ODS), is now being used in system office and at selected colleges. All reports previously taken directly from the live database have been converted to run under ODS and will soon be accessible by all colleges, thus reducing the load on the production system. Training has been prepared for the general use of ODS by all the KCTCS colleges; classes will begin in August 2001.

District Leadership Update

- **Dr. Augusta A. Julian** will become president of Maysville Community College and CEO of the Maysville Community and Technical College District effective August 6, 2001. Dr. Julian has served as the vice president for institutional advancement in the Madison Area Technical College District in Wisconsin and has experience in teaching basic skills students and management of educational resources, accreditation efforts, and distance learning at Durham Technical Community College in North Carolina.

- **Dr. Gregory D. Adkins** will become president of Ashland Community College and CEO of the Ashland Community and Technical College District effective July 1, 2001. Dr. Adkins has served as the president of Jefferson College in Missouri, Bluefield State College in West Virginia, and Southern West Virginia Community College. In addition to teaching, he has been the chief academic officer at West Virginia's Northern Community College and the Colorado system of community colleges.
- **Dr. Richard Green** has announced his retirement as president of Jefferson Community College and CEO of the Jefferson Community and Technical College District after a long career in education and business. He has served the last six years at Jefferson Community College and more recently as the CEO of the Jefferson Community and Technical College District.
- **Northern Kentucky Community and Technical College District's** presidential search process has been initiated and is anticipated to result in a new president/district chief executive officer being hired fall 2001. The search processes for **Jefferson** and **Paducah** Community and Technical College Districts will be initiated in July 2001 with presidents/chief executive officers of the districts to be appointed in January 2002.

Groundbreaking Ceremonies

- **Maysville Community College/Licking Valley Center**— Governor Paul Patton joined Dr. McCall, Mr. Jim Miller (Interim President of the college), the Maysville Community College Board of Directors, faculty, staff, students, and other community representatives for the groundbreaking ceremony in Cynthiana on May 10, 2001. The 1998 General Assembly appropriated \$2.5 million for the project, and with community pledges and an additional \$200,000 appropriation of the 2000 General Assembly, the project scope has increased to a total of \$3.1 million. The programs and services at the Licking Valley Center will include general purpose classrooms and computer and science labs. The estimated completion date is June 17, 2002.
- **Somerset Community College's Laurel Center**— The groundbreaking ceremony was held in London on June 20, 2001. Dr. McCall joined Dr. Jo Marshall, President of Somerset Community College, Mr. Edd McWhorter, Director of Laurel Technical College, community leaders, legislators, faculty, staff, and students for the ceremony. This \$8,185,000 project, also known as the Southeast Regional Postsecondary Education Center – Somerset Community College Extension Project, was approved by the 1998 General Assembly and is estimated to be complete May 2002. Academic and technical training programs and services will be offered by both Somerset Community College and Laurel Technical College and will include: industrial machine maintenance, industrial electricity, applied physics, CAD drawing, medical/science programs, distance learning, and business and industry training.